

# ACTIVITY HAZARDS ANALYSIS

Print Form

Overall Risk Assessment Code (RAC)  
(Use highest code)

L

Date:  Project:

Activity:

Activity Location:

Prepared By:

## Risk Assessment Code Matrix

E = Extremely High Risk  
H = High Risk  
M = Moderate Risk  
L = Low Risk

		Probability				
		Frequent	Likely	Occasional	Seldom	Unlikely
Severity	Catastrophic	E	E	H	H	M
	Critical	E	H	H	M	L
	Marginal	H	M	M	L	L
	Negligible	M	L	L	L	L

Add Identified Hazards

	JOB STEPS	HAZARDS	ACTIONS TO ELIMINATE OR MINIMIZE HAZARDS	RAC
X	Check weather conditions/ Make float plan	Be aware of storms, temperatures, pool elevations	Prepare float plan as needed. Cancel operation if weather is bad.	L
X	Load paddlecraft into vehicle	Back injury, pinch points, slips, trips and falls	Worker will wear proper PPE to minimize slippage and avoid falling. Use proper lifting techniques/ 2 person carry. Properly secure paddlecraft as needed.	L
X	Drive to designated launch area	Automobile accident	The vehicle will be parked in a safe place. Worker will wear seatbelt while vehicle is in operation. Drive cautiously and follow all driving laws	L
X	Unload paddlecraft and gear	Back injury, pinch points, slips, trips and falls	Worker will wear proper PPE to minimize slippage and avoid falling. Use proper lifting techniques/ 2 person carry.	L
X	Launch paddlecraft	Back injury, pinch points, slips, trips and falls, drowning	Wear PFD at all times while near water. Wear proper PPE. Utilize proper technique to enter kayak.	L
X	Paddling	Tip over, fallout, entrapment, drowning, heat exhaustion, dehydration, muscle fatigue, shoulder injuries, hypothermia	Be aware of surroundings & other vessels. Stay alert at all times. Take frequent breaks. Maintain close distance to coworker during paddlecraft operation. Maintain proper first-aid kit on paddlecraft. Wear PFD at all times while near water	L
X	Exit paddlecraft and load in vehicle	Tip over, fallout, entrapment, drowning, back injury, pinch points, slips, trips and falls	Worker will wear proper PPE to minimize slippage and be careful of falling. Use proper lifting techniques/ 2 person carry. Properly secure paddlecraft as needed.	L
X	Drive back to office and store boats properly	Automobile accident, muscle strains	The vehicle will be parked in a safe place. Worker will wear seatbelt while vehicle is in operation. Drive cautiously and follow all driving laws	L
X	Exposure to the Elements	Sun exposure, insects, and poisonous plants	Apply sunscreen and insect repellent as appropriate.	L

Add Items

EQUIPMENT

TRAINING

INSPECTION

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	EQUIPMENT	TRAINING	INSPECTION
X	Proper PFD	Prior to use	Prior to use
X	Noise Device (ex. whistle)	Prior to use	Prior to use
X	Waterproof headlamp or flashlight	Prior to use	Prior to use
X	Communication device (ex. cell, radio, etc)	Prior to use	Prior to use
X	Waterproof first aid kit	First aid, CPR, and AED training as required	Prior to use
X	Throw bag	Prior to use	Prior to use
X	Tow rope	Prior to use	Prior to use
X	Paddlecraft	Skills and online training	Prior to use
X	Paddles	Prior to use	Prior to use
X	Slip resistant shoes	Prior to use	Prior to use

Involved Personnel:

Acceptance Authority (digital signature):