

# ACTIVITY HAZARDS ANALYSIS

Print Form

Overall Risk Assessment Code (RAC)  
(Use highest code)

L

Date:  Project:

Activity: Cleaning

Activity Location:

Prepared By:

## Risk Assessment Code Matrix

E = Extremely High Risk  
H = High Risk  
M = Moderate Risk  
L = Low Risk

		Probability				
		Frequent	Likely	Occasional	Seldom	Unlikely
Severity	Catastrophic	E	E	H	H	M
	Critical	E	H	H	M	L
	Marginal	H	M	M	L	L
	Negligible	M	L	L	L	L

Add Identified Hazards

	JOB STEPS	HAZARDS	ACTIONS TO ELIMINATE OR MINIMIZE HAZARDS	RAC
X	Inspection and preparation for cleaning and organizing	Unsafe/nonworking conditions and contact with hazardous materials	Inspect the area to be cleaned looking for anything that could be considered unsafe. Do not clean with anything that could be hazard. Wear proper PPE to include gloves and goggles if hazardous materials are needed for cleaning.	L
X	Organize items by putting them into an identified location	Pinches. cuts, abrasions, crushed hands/fingers, back injuries and slips/falls/strains	Use caution when and where you place your hands, fingers and feet while removing the clutter and debris. place the items removed in a safe place and secure place. be aware of your surroundings.	L
X	Clean surfaces	Pinches. cuts, abrasions, crushed hands/fingers, back injuries and slips/falls/strains, chemical burns from certain cleaning solutions	Use proper PPE and caution while working. Be careful while lifting and working with chemicals. Wear proper PPE while handling chemicals used for cleaning. Insure that while cleaning that you have the proper MSDS sheets for the chemicals being used. Pay attention as to the job at hand	L
X	Return cleaning supplies to their proper storage location	Chemical solutions	Store chemicals in proper storage container by refering to the SDS and MSDS sheets on proper storage.	L

Add Items

	EQUIPMENT	TRAINING	INSPECTION
X	Safety Goggles		
X	Gloves		

# ACTIVITY HAZARDS ANALYSIS

Involved Personnel:

Acceptance Authority (digital signature):