

APPENDIX J
CRS Planning Credit Activity Checklist

The following table provides the 10-step CRS planning credit activity checklist and the section/page number within this plan that describes the completion of each planning step in more detail.

CRS Step	Section/Page
1. Organize to prepare the plan.	
a. Involvement of office responsible for community planning	Section 2.2 – Table 3
b. Planning committee of department staff	Section 2.2 – Table 3
c. Process formally created by the community’s governing board	Section 2.2 – Figure 3
2. Involve the public.	
a. Planning process conducted through a planning committee	Section 2.5 – Table 5
b. Public meetings held at the beginning of the planning process	Section 2.4
c. Public meeting held on draft plan	Section 2.4
d. Other public information activities to encourage input	Section 2.4
3. Coordinate with other agencies.	
a. Review of existing studies and plans	Sections 4.1 & 4.2
b. Coordinating with communities and other agencies	Section 2.5
4. Assess the hazard.	
a. Plan includes an assessment of the flood hazard with:	Section 4
(1) A map of known flood hazards	Section 3.2 – Figures 8 & 9
(2) A description of known flood hazards	Section 4.4 - 4.5
(3) A discussion of past floods	Section 1.3
b. Plan includes assessment of less frequent floods	Section 5.1 – Figures 9 & 10
c. Plan includes assessment of areas likely to flood	Section 5.1
d. The plan describes other natural hazards	Section 4.5
5. Assess the problem.	
a. Summary of each hazard identified in the hazard assessment and their community impact	Section 4
b. Description of the impact of the hazards on:	-
(1) Life, safety, health, procedures for warning and evacuation	Section 4 & 7.1.4
(2) Public health including health hazards to floodwaters/mold	Section 4.0
(3) Critical facilities and infrastructure	Section 4.5
(4) The community’s economy and tax base	
(5) Number and type of affected buildings	Section 5.3 – Figure 20
c. Review of all damaged buildings/flood insurance claims	
d. Areas that provide natural floodplain functions	Section 7.3
e. Development/Redevelopment/Population Trends	
f. Impact of future flooding conditions outlined in Step 4, item c	Section 5
6. Set goals.	
	Section 6
7. Review possible activities.	
a. Preventative activities	Section 7 (All Tools)

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b. Floodplain Management Regulatory/current & future conditions	Section 7.1.1
c. Property protective activities	Section 7.2
d. Natural resource protection activities	Section 7.3
e. Emergency services activities	Section 7.1.4
f. Structural projects	Section 7.4
g. Public information activities	Sections 7.1.9 & 7.2.1
8. Draft an action plan.	
a. Actions must be prioritized	Section 8
(1) Recommendations for activities from two of the six categories	-
(2) Recommendations for activities from three of the six categories	-
(3) Recommendations for activities from four of the six categories	-
(4) Recommendations for activities from five of the six categories	Section 8.1
b. Post-disaster mitigation policies and procedures	Section 7.2.6
c. Action items for mitigation of other hazards	Section 7.2.6
9. Adopt the plan.	
10. Implement, evaluate, and revise.	
a. Procedures to monitor and recommend revisions	Section 8.3
b. Same planning committee or successor committee that qualifies under Section 511.a.2 (a) does the evaluation.	Section 8.4