



Administrative Record Requirements for FUSRAP



U.S. DEPARTMENT OF ENERGY
Formerly Utilized Sites Remedial Action Program

The Formerly Utilized Sites Remedial Action Program (FUSRAP) is one of several Department of Energy (DOE) programs created to address radioactive contamination exceeding guidelines at sites throughout the U.S. FUSRAP is responsible for 33 sites in 13 states—some of the FUSRAP sites are Superfund sites. This fact sheet has been prepared to address community outreach requirements set by the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA) and the National Environmental Policy Act (NEPA). Fact sheets are one part of an effort to provide public information on environmental restoration and waste management.

An administrative record is a collection of documents that forms the basis for selecting a response action at a Superfund site. Under Section 113(k) of CERCLA, as amended by the Superfund Amendments and Reauthorization Act (SARA), the Environmental Protection Agency (EPA) requires the establishment of an administrative record for every Superfund response action and that a copy of the record be made available for public review at or near the site. DOE is committed to performing response actions at all FUSRAP sites in compliance with CERCLA, whether they are Superfund or non-Superfund sites.

CERCLA requires that the administrative record be reasonably available for public review during normal business hours. The record should be treated as a noncirculated reference document (i.e., it may not be removed from the repository), thus allowing the public greater access to the record and minimizing the risk of loss or damage. Documents will be added to the record as the site work progresses. People may photocopy documents contained in the record according to the photocopying procedures at the local repository.

If the documents in the administrative record become damaged or lost, the local repository

manager may request replacement documents from the DOE site manager. Periodically DOE may send relevant supplemental documents and indexes directly to the local repository to be placed with the initial record.

The administrative record will be maintained at the local repository until further notice. Questions about maintenance of the record should be directed to the DOE site manager. DOE welcomes comments on documents in the administrative record.

DOE may hold formal public comment periods at certain planning stages of response actions. The public is encouraged to use these formal review periods to submit comments. Send any such comments or site-related questions (please indicate the site location) to the following address:

Formerly Utilized Sites Remedial Action Program
U.S. Department of Energy
Former Sites Restoration Division
P.O. Box 2001
Oak Ridge, Tennessee 37831-8723

For more information, please call:

(615) 576-9048