

MINUTES

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St. Louis Site Remediation Task Force
Communications Working Group

September 7, 1995 Meeting

DOE Information Center
Berkeley, Missouri

Participants Attending

Jack Fraunhoffer, Mallinckrodt
Chemical Co.
Jean Montgomery

Support

Jim Dwyer, Facilitator
Sarah Snyder, FUSRAP

Agenda Item

Minutes

Determination

Call to Order

Jim Dwyer called the meeting to order at
2:03 p.m.

*Approval of
Minutes*

The working group reviewed the draft
minutes from the September 1, 1995
meeting. Jack Fraunhoffer suggested that
the discussion about the chair be put in the
correct context of the need for a Task Force
spokesperson. Members of the working
group agreed.

The minutes were
approved as
amended.

*Review of Draft
Information Sheet*

Members of the working group reviewed and
commented on the revised draft information
sheet about the Task Force, which would be
mailed to Task Force members prior to the
September 12 meeting. The working group
discussed how much time to allow for Task
Force review and agreed to ask for Task
Force comments within a week of the
September 12 meeting so it may incorporate
those comments into the final document.

*Discussion about
Task Force
Presentation*

The group discussed who would report at
the Task Force meeting. Mr. Fraunhoffer
agreed to do so.

The working group agreed to distribute the

following information at the Task Force meeting:

- Proposed public meeting strategy
- List of proposed fact sheet topics
- Minutes from the July 31, August 14, and September 1 working group meetings
- Proposed letterhead

Mr. Fraenhoffer said he would ask the Task Force members to comment on the proposed public meeting strategy, the list of proposed fact sheet topics, the draft information sheet, and the proposed letterhead on September 12.

The meeting adjourned at 2:47 p.m.

Approved October 24, 1995

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Formerly Utilized Sites Remedial Action Program (FUSRAP)

ADMINISTRATIVE RECORD

for the St. Louis Site, Missouri



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