

# ACTIVITY HAZARDS ANALYSIS

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Project: EC-HMQ

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Job: Fire Safety

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Risk Assessment Code(RAC):

<b>M</b>
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E = Extremely High Risk  
 H = High Risk  
 M = Moderate Risk  
 L = Low Risk

		P r o b a b i l i t y				
		Frequent	Likely	Occasional	Seldom	Unlikely
S e v e r i t y	Catastrophic	<b>E</b>	<b>E</b>	<b>H</b>	<b>H</b>	<b>M</b>
	Critical	<b>E</b>	<b>H</b>	<b>H</b>	<b>M</b>	<b>L</b>
	Marginal	<b>H</b>	<b>M</b>	<b>M</b>	<b>L</b>	<b>L</b>
	Negligible	<b>M</b>	<b>L</b>	<b>L</b>	<b>L</b>	<b>L</b>

<b>Recommended Protective Clothing &amp; Equipment:</b>
Fire Extinguisher and Emergency Exits <span style="color: red;">Unlikely, Catastrophic</span>

JOB STEPS	HAZARDS	ACTIONS TO ELEMIMATE OR MINIMIZE HAZARDS	EM 385-1-1 (PARA REF)
Fire Safety	Physical injury or death	<ol style="list-style-type: none"> <li>1. Every office should post accepted evacuation routes in conspicuous places.</li> <li>2. A pre-determined emergency meeting place should be established so that an office head count can be taken after the office is evacuated. This will help determine who may or may not still be in the building for the emergency response personnel.</li> <li>3. Office doors should <u>always</u> be free of obstructions, to permit egress in case of emergency.</li> <li>4. All new office employees should be trained in the accepted evacuation practices for the office.</li> <li>5. Everyone should be aware that there is a surprising number of flammable</li> </ol>	Section 9

materials used in offices. They can be innocent looking products such as glue, white-out, finger nail polish, or cleaning solvents.