

ACTIVITY HAZARDS ANALYSIS

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Project: EC-HMQ

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Job: Driving in Inclement Weather

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Risk Assessment Code(RAC):

M

E = Extremely High Risk
 H = High Risk
 M = Moderate Risk
 L = Low Risk

		P r o b a b i l i t y				
		Frequent	Likely	Occasional	Seldom	Unlikely
S e v e r i t y	Catastrophic	E	E	H	H	M
	Critical	E	H	H	M	L
	Marginal	H	M	M	L	L
	Negligible	M	L	L	L	L

Recommended Protective Clothing & Equipment:

Seat Belt, Weather gear (coats, boots, etc...), [Defensive driving training \(initial/4-yr refresher cycle\)](#), [Administrative Vehicle Operating Record \(CEMVS 680\)](#), [GSA Fleet Assistance Center Information – Accident Management Center \(1-866-400-0411\)](#), [GSA Motor Vehicle Accident Report \(Standard Form 91\)](#), [GSA Fleet SmartPay2 Fuel Purchase Card](#), [Cell Phone](#), [Scheduled Maintenance Program](#)

Catastrophic, Unlikely

JOB STEPS	HAZARDS	ACTIONS TO ELEMIMATE OR MINIMIZE HAZARDS	EM 385-1-1 (PARA REF)
Driving in inclement weather	<ol style="list-style-type: none"> 1. Stalled vehicles (extreme hot or cold weather) 2. Traffic accident 3. Ice or snow covered roads 	<ol style="list-style-type: none"> 1. Use good judgment. 2. Take a cell phone. 3. Make sure the vehicle is in good working condition. 4. Give feedback to the management in regards to field assessment (safety). 5. Carry a complete blizzard emergency kit in each Truck (shovel, overalls, food, candles, emergency blanket, and water) 6. Drive according to weather conditions, rain, fog, snow, or ice. 7. Observe rules for safe stopping distance. 8. Always keep fuel supply full, and have emergency clothing for severe weather. 	Section 6.I Section 18.D.05 Section 18.A,C, E

9. Keep windows & mirrors clean, and lights on (to see and be seen).

10. Operators may only use cellular hands free devices while vehicle is in motion (text messaging and use of other portable listening devices is prohibited).

11. Operators may not eat, drink, or smoke while vehicle is in motion.

12 Prior to each use, but not more often than daily, motorvehicles shall be checked by the operator to assure that the

following parts, equipment, and accessories are in safe operating condition and free of apparent damage that could cause failure while in use:

(1) Service brakes, including trailer brake connections;

(2) Parking system (hand brake);

(3) Emergency stopping system (brakes);

(4) Tires;

(5) Horns;

(6) Steering mechanism;

(7) Coupling devices;

(8) Seat belts;

(9) Operating controls;

(10) Safety devices (e.g., backup alarms and lights, fire

extinguishers, first-aid kits, etc.); and

(11) Accessories including lights, reflectors, windshield wipers,

and defrosters where such equipment is necessary.

Inspection, test, repair, and maintenance records shall be maintained at the site available on request to the GDA.

Vehicles not meeting safe operating conditions shall be immediately removed from service, its use prohibited until unsafe conditions have been corrected, and re-inspected before being placed in service again