



**US Army Corps
of Engineers**
St. Louis District

Information Bulletin

VOL 17 NO 9

SEPTEMBER 1980

DISTRICT DOINGS

The Labor Day holiday weekend passed with big crowds at the lakes and, more significantly, flawless from the standpoint of incidents or major accidents. This is a tribute to the hard work of our lake staffs whose special efforts in water safety and camping security are paying dividends for the visiting families. It won't be long before the fall color begins to creep into the green of the hills and shoreline, and hunting takes over from fishing. The crisp, autumn days see the lakes still busy as the waterfowlers and upland game gunners do their thing.

Rend Lake's opening dove shoot saw some 100 in the field. Rain kept down the dove harvest to about 200 birds. Still sounds pretty good though, considering how hard dove hunting can be.

At Carlyle, the big news of the month was the U.S. National Championship Regatta for "Snipe" class boats. One hundred and fourteen snipes were registered for the event. Phil Frost, Cheryl Olson, Nancy Scharlemann, and Marcia Heil journeyed to the Illinois State Fair to staff the Corps' exhibit there. Over 18,000 visitors saw the display. Marcia also ran the Bike Rodeo at the lake for visiting cyclists. Cheryl Olson provided a talk-tour program for 20 scouts, and Nancy Scharlemann gave a talk for 30 Clinton County 4-H'ers. Phil Frost and Mark Giacoletto helped to greet folks at the DuQuoin State Fair with a super exhibit.

Shelbyville held a special week for Energy Conservation Ideas. Special programs attracted well over 1,000 folks. Don Brown and Karen Uyeno hosted a nature walk and game session for 28 Stewardson-Strasburg summer school youngsters. Rachel Garren, Cindy Samples, and Maureen Murrin gave a dam tour to 25 Shelbyville Brownies. Don Brown and Karen Uyeno repeated the program for 18 from the Sullivan Day Care Center. Maria DiBiasco, Cindy Samples, and Maureen Murrin took 12 from the First Church of God on a nature walk.

Clarence Cannon was the scene for a 50-year high school reunion. Jay Riley helped the 20 folks attending learn all about the dam project. Jody Nelson spoke to 60 Girl Scouts about our "Sunship Earth." Greg Miller talked to 50 Little Dixie campers.

District Office personnel were busy with a visit from the EIG inspection team and two visiting dignitaries from Brazil. Wally Feld was the host for foreign guests who were greeted by the District Engineer, Colonel Dacey, and toured the locks with Wally. Terry Norris spoke about North American archaeology to a local Kiwanis Club.

The water safety programs at the lakes have been a big factor in keeping down the number of incidents, but we still have unfortunate mishaps. While education is a big part of eliminating the hazards, vigilance is the major part of prevention. Keep your eyes open for dangerous situations and take action to change them.

LATE NOTE: If you have a good hard news feature, let PA know about it. Recently, a chance to make some good news about Corps action to prevent what might have been a major fish kill slipped for a couple of weeks ...missing a chance to get out a GOOD story. A few seconds' call to the PA office may pay off big in news coverage.

WELCOME

A warm welcome to LTC Paul P. Chapman, our new Deputy District Engineer. No stranger to St. Louis, Colonel Chapman comes to us from TSARCOM and he lives in Florissant.

**PUBLISHED UNDER PROVISIONS
OF AR 360-81**

WELCOME, GENERAL READ

Our new Division Engineer, MG William E. Read, made St. Louis his first stop on his original orientation visit, touring the District Office, meeting with staff and personnel, and then making stops at Locks 26 and 27, Clarence Cannon Dam, and Lake Shelbyville.

General Read's appointment in Vicksburg follows his serving as Assistant Chief of Engineers in Washington. He has previously served as District Engineer in Tulsa and Division Engineer for Missouri River Division.

His command assignments have included Company Commander, 18th Engineer Battalion in Europe; Company Commander, 84th Armored Engineer Company in Europe; Battalion Commander, 15th Engineer Battalion, 9th Infantry Division, Fort Riley, Kansas, and Vietnam; Commander, 4th Infantry Division Support Command, Vietnam; and Commander of Task Force Ivy, Vietnam.

Read's staff assignments have included Assistant Army Attache', United Embassy, Israel; Office of the Deputy Chief of Staff for Operations in Washington, D.C.; Director of Procurement and Production, U.S. Army Aviation Systems Command, St. Louis, Missouri; and member of the Services Division, J-4 Directorate, Organization of the Joint Chiefs of Staff, Washington, D.C.

A 1950 graduate of the U.S. Military Academy, Read has received two masters of science degrees, one in civil engineering from the University of Illinois and another in business administration from Webster College and the Army War College.

Read has been awarded the Legion of Merit with Oak Leaf Cluster, Bronze Star Medal with 2 Oak Leaf Clusters, Air Medal (6 awards), Army Commendation Medal with Oak Leaf Cluster, Combat Infantry Badge, and the Joint Chiefs of Staff Identification Badge.

A native of Charlotte, North Carolina, General Read grew up in Morganton, North Carolina. General Read and his wife, Mary Ann, have 3 children.

DON'T GET LOST IN THE FOG

Most of us have heard about the FOG index...the knack or questionable talent of writing with words and sentences that befuddle the readers. The Gunning-Mueller Clear Writing Institute has the quick test for determining your FOG index.

First, take a typical 100 to 200 word sample of your writing. Treat independent clauses as separate sentences. Find the average number of words per sentence.

Next, calculate the percentage of words that have 3 or more syllables. Don't count capitalized words or easy combinations like bookkeeper, or verbs that reach 3 syllables with the addition of "ed" or "es."

Now, add the average sentence length to the percentage and multiply by 0.4. The result is the number of years of schooling you need to understand what you have written. Examples of some classics: "Catcher in the Rye" - FOG index = 6. Wall Street Journal = 11, about the same as Time and Newsweek.

If your letter or report totals 18, better tear it up and start over.

EEO CORNERSTONE

A warm welcome is extended to Mrs. Jean W. Griffin who became the new Equal Employment Opportunity Officer for the St. Louis District on 4 August 1980. Mrs. Griffin comes to us from the US Army Troop Support & Aviation Materiel Readiness Command (TSARCOM) where she held the positions of Procurement Analyst and EEO Counselor. Mrs. Griffin also served as Acting EEO Officer and EEO Specialist during her tenure at TSARCOM.

You can still do most of the things you always could with money. Like spend it, lose it, give it away, worry about it, etc.

The bathtub was invented in 1850; the telephone in 1875. Just think, if you had lived in 1850 you could have sat in the bathtub for 25 years without the phone ringing once.

**PROMOTIONS:**

Evelyn M. Tapley, RE-P,
Realty Clerk, GS0303-05

Barbara J. Jarman, SD-P,
Purchasing Agent, GS1105-06

Rhonda S. Smith, RO-C,
Clerk Steno, GS0312-04

Patrick S. McGinnis, OD-F,
Wildlife Biologist, GS0486-09

Mary E. Whitley, OD-B,
Clerk, GS0303-4

Richard J. Hagan, ED-FM,
Drill Rig Operator, WG5729-08

Jane E. Collins, PD,
Program Analyst, GS0345-07

Jilly R Stokely, OD-NC,
Tender Operator, WS5903-07

Dario G. Franz, ED-DA,
Civil Engineering Technician, GS0802-10

Jo Ann C. Moritz, SD-P,
Procurement Agent, GS1102-09

Sherry K. Snyder, SD-P,
Procurement Clerk Typing, GS1106-04

Dennis P. Woolsey, SO,
Safety Specialist, GS0018-05

Stephen D. Kilgore, DC-FR,
Accountant, JGS0510-07

Michael S. Moran, OC,
Attorney-Advisor, General, GS0905-12

John E. Miller, RO-C,
Supervisory Civil Engineer, GS0810-12

Jean M. Beausang, SD-C,
Procurement Clerk, GS1106-05

Raymond C. Zoanetti, OD-RR,
Park Technician, GS0026-06

Mary C. Maddock, OD-F,
Technical Manuals Writer, GS1183-09

David R. Larkin, OD-RC,
Park Technician, GS0026-06

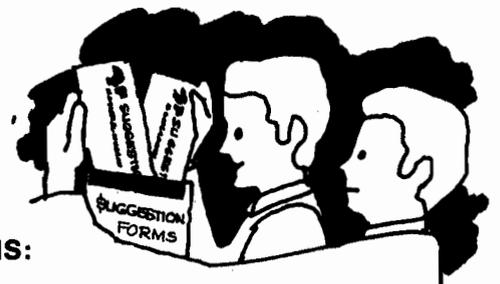
Debby A. Krems, SD-P,
Purchasing Agent, GS1105-07

OUTSTANDING PERFORMANCE RATING:

Elizabeth P. Bladdick, AS-WE
Landon P. Pate, SD-P
Teresa E. Stark, ED
Kenneth W. Kruchowski, AS-RA
Clifford L. Elmore, DS

**QUALITY STEP INCREASE/
OUTSTANDING PERFORMANCE RATING:**

Elizabeth L. Browning, ED-FM
Zelma J. Scott, EEO
Debbie S. Lanier, ED-S

**SUGGESTIONS:**

Donald W. Karl, Dredge STE. GENEVIEVE, will receive a cash award of \$80 for a suggestion that recommended a system of regulating range buoys to the various depths of water encountered over a dredging season. This suggestion will be implemented March 1981 and results in intangible benefits of moderate potential value and tangible benefits of \$300.

Robert D. Mesko, ED-SS, will receive a cash award of \$200 for a suggestion that recommended an alternate method of surveying the Cape Girardeau Flood Protection Project. This suggestion prompted further investigation of the survey status and resulted in eliminating the monitoring of horizontal movement March 1981, resulting in intangible benefits of moderate potential value and tangible benefits of \$2,028.

Charles W. Dees, OD-RR, will receive a cash award of \$30 for his suggestion that recommended a reduction of security lighting at Rend Lake during periods when recreation areas are closed to the public. This suggestion, although already implemented at Carlyle and Shelbyville, was implemented at Rend and Clarence Cannon August 1980 resulting in tangible benefits of \$263.

Ronald C. Viehweg, CD-C, will receive a cash award of \$60 for his suggestion that recommended Engineering Division adopt the modification procedure developed by the Design Branch. This suggestion was implemented by furnishing updated procedures to all branches, resulting in estimated first-year tangible benefits of \$564.

John E. McClain, Locks 27, will receive a cash award of \$40 for his suggestion that recommended the installation of thermostat guards in order to maintain efficient heating and cooling and prevent unauthorized, arbitrary adjustments of thermostats. This suggestion was implemented at field offices May 1980 and results in estimated first-year tangible benefits of \$400.

Kathleen M. Souders, formerly of SD, received a cash award of \$70 for her suggestion that recommended a form be used to contact current gage reader contractors verifying their interest in continuing gage reading services for the next fiscal year and improving communication between the contractors and the District. This suggestion was implemented April 1980 eliminating the need for modifying gage reader contracts and results in estimated first-year tangible benefits of \$688.

William L. Gidcomb, Lake Shelbyville, will receive a cash award of \$150 for his suggestion that recommended a standard design for constructing trail lighting rather than buying lights commercially. This suggestion will be implemented during the next three years by installing approximately thirty trail lights at District projects, resulting in tangible benefits of \$2,100.

Douglas E. Van Dorn, Carlyle Lake Management Office, will receive a cash award of \$60 for a suggestion that recommended turning off small electric hot water heaters when not in use. This suggestion will be implemented this month, resulting in benefits of \$600.

Donald C. Ruengert, formerly of Carlyle Lake Management Office, received a cash award of \$150 for his suggestion that recommended using plastic junction boxes in place of cast iron. This suggestion results in estimated first-year tangible benefits of \$2,000.

Philip E. Thornton and Darryl P. Heck, Dredge STE. GENEVIEVE, will share a cash award of \$155 for their suggestion that recommended constructing storage areas on dredges for food supplies enabling quantity purchases of canned goods at lower cost. This suggestion will be implemented March 1981 and is expected to save \$2,010.

THANKS TO THE EMPLOYEES LISTED ABOVE, TOTAL TANGIBLE SAVINGS TO THE CORPS OF ENGINEERS FOR THIS FISCAL YEAR WILL AMOUNT TO ALMOST \$316,796!!! Keep the good ideas coming in. "Ideas pay off!"



Congratulations to the following employees who received cash awards for suggestions resulting in intangible benefits:

Thomas R. Haynes, OD-PB, \$50
Marvin W. Morris, OD-RJ, \$100
James L. Cronin, ED-DA, \$25
Walter R. Fredley, RO-C, \$50
John F. Marzec, OD-R, \$25
Jeanette L. Jelley, OD-E, \$25
Neva M. Dickmann, AS-G, \$25
Fred H. McLard, ED-SS, \$25

The following individuals received Suggestion Certificates for their adopted suggestions:

Wendell J. Grimaud, OD-R
Melvin W. Baldus, ED-FS
Wayne Bergstrom, ED-FS
Mary K. Willick, AS
Larry W. Jenneman, ED-BU
Roger E. Cuddeback, DX
T. Frank Clark, SD

RECRUITMENT ASSISTANCE THE AIR FORCE MX MISSILE SYSTEM

The Chief of Engineers has designated U S. Army Engineer Division, South Pacific as lead office to execute the design and construction mission for the Air Force MX Missile System. This 9-year project will require staffing of approximately 3,000 civilian positions, 1400 to 1500 of which will be in various engineering disciplines.

Recruitment is currently underway for 390 positions located in San Francisco, Los Angeles, Sacramento, and San Bernardino, CA. Forty-six of these vacancies are GS-14 level and above. Many other high grade positions will be filled during the design and construction build-up phase between FY81 and FY86. Individuals having interest in these positions should insure their career records are up-to-date and their DA Form 2302 indicates availability for California, Nevada, and Utah as the current site selection for MX deployment is in the Great Basin Area of the latter two states. Career record changes should be forwarded through normal channels for updating.

Engineers and scientists at GS-12 level and below, or GS-13 interested in lateral assignment, and employees wishing to apply for other technical, professional, and administrative positions (below the mandatory referral level for career programs) should send a copy of their current career records or SF-171, as appropriate, to the South Pacific Division, Corps of Engineers, 630 Sansome Street, Room 1216, ATTN: SPDPO, San Francisco, CA 94111.

The MX Missile System has been billed as the nation's most important ICBM of the future.

CONGRATULATIONS

Frank Opfer ED-HE who received notice that he passed the Missouri Professional Engineer exam.

It takes you one-fifth of a second to blink your eyes, and you blink 25 times a minute. Translated, that means if you averaged 50 miles per hour on a trip of 10 hours, you'd drive 33 miles with your eyes shut.

DARNED IF YOU DO OR DON'T

We Federal "bureaucrats" suffer from a negative public image. One reason for this is that the average citizen feels he is being placed in a "Damned if You Do/Damned if You Don't" position by the Federal system. The following examples show that there is some cause for this feeling.

CASE I

USDA said that a loading dock railing was a health hazard because beef carcasses could become contaminated by brushing against the railing. OSHA said the railing was required for worker safety.

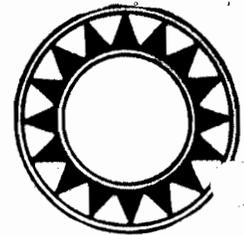
CASE II

NHS said that plastic trash containers were required in hospital rooms to prevent the spread of germs. OSHA said the plastic liners were prohibited as a fire hazard.

CASE III

OSHA says "beepers" are required on heavy equipment to reduce the safety hazard when backing up. EPA says the "beepers" should be banned because they contribute to noise pollution.

Decision-makers in the Corps should keep this problem in mind and try to assure that we do not contribute to the contradictions. PA is compiling a collection of contradictions in Federal laws and regulations. If you know of other examples, please bring them to PA's attention.



DATES AND FACTS ABOUT HISPANIC HERITAGE

Early conquerors were almost always accompanied by missionaries. The missions were established to train and educate the many "heathen" Indian tribes in the ways of the Church. More often than not, these conquered tribes were forced to adopt the Catholic faith.

In 1492, on October 28, Christopher Columbus discovered Cuba.

In 1517, Vasco Nunez de Balboa discovered the Pacific Ocean.

In 1517, Francisco Hernandez (or Fernandez de Cordoba) led an expedition that reached Yucatan.

In 1518, a second expedition led by Juan Grijalua left the Island of Cuba and explored the Central American coast as far north as Vera Cruz, Mexico.

In 1519, on February 8, Herman Cortez sailed without permission from Spain and landed on a site near Vera Cruz. He became the conqueror of Mexico.

In 1541, on June 26, Francisco Pizarro, a Spanish adventurer, discovered and conquered Peru.

In 1542, on May 21, Hernando De Soto, a Spanish nobleman, explorer, and conqueror landed on the banks of what is now known as the Mississippi River near Arkansas City. He was at one time the Governor of Florida and Cuba. De Soto was buried in the Mississippi River.

In 1783, on July 24, Simon Bolivar, a South American liberator, campaigned in what is now Venezuela. Venezuela finally achieved its independence on July 5, 1811.

In 1808, on September 16, a parish priest, Miguel Hidalgo (also known as the Father of Mexican Independence) proclaimed Mexico's freedom with the "Grito de (cry of) Dolores."

Ponce de Leon, a Spanish explorer, and conqueror discovered Florida and the so-called "Fountain of Youth."

Hispanic influence is highly visible in our everyday lives. We see it in architecture, fashion, and art. We hear it in our music. We sample it in our food. These many contributions show the abundant influence of Hispanics in today's society.

Hispanic Heritage Week is a time to reflect upon the people and their influence. A large celebration is held in Mexico every year. St. Louis, Alton, East St. Louis, Fairmont City, and Granite City all join in that celebration by holding many fiestas of their own.

The Corps honored these proud people with the following events:

Display of Hispanic artifacts

Movie entitled "Bronze Heritage"

Students of the St. Louis Childrens Performing Arts Incorporated (under the direction of Mr. Richard Martin, OD-P) perform Black American dances with Latin overtures.

EQUAL EMPLOYMENT OPPORTUNITY

Glossary of Terms (Continued)

BLACK, NOT OF HISPANIC ORIGIN. A person with origins in any of the black racial groups of Africa who is also not of Hispanic origin.

BONA FIDE OCCUPATIONAL QUALIFICATION (BFOQ). Employment in particular jobs may not be limited to persons of a particular sex, religion, or national origin unless the employer can show that sex, religion, or national origin is an actual qualification for performing the job.

CAREER COUNSELING. Discussion between a supervisor and an employer or group of employees to plan a course of training for advancement of the employee or group.

CIVILIAN LABOR FORCE (CLF). The number of persons 16 years of age and over, except those in the armed forces, who are employed or seeking employment.

CONTINUING DISCRIMINATION. Where individuals or groups suffer the current effects of past discriminations which have not been remedied. This may include, for example, loss of income or other benefits, lower job seniority, or other injuries.

CONTRACTING AGENCY. Any department, agency, establishment, or instrumentality in the executive branch of the government, including any wholly owned Government corporation; which enters into contracts. With respect to Federally assisted construction contracts, this term also includes the grant or aid recipient.

DETERMINATION OF UNDERREPRESENTATION. A comparison between the percent of a particular race, national origin group by sex in a category of Federal employment, and the percentage of the same group in the appropriate civilian labor force.

DISCRIMINATION. Illegal treatment of a person or group (either intentional or unintentional) based on race, color, sex, national origin, religion, age, and handicap. The term also includes the failure to remedy the effects of past discrimination.

DISPARATE TREATMENT. Differential treatment of employees or applicants on the basis of their race, color, sex, national origin, religion, age and handicap (including, for example, the situation where applicants or employees of a particular race or sex are required to pass tests or meet educational requirements, etc., which similarly situated contemporary applicants or employees of another race or sex were not required to take or meet).

FEORP (5 USC 7201). Federal Equal Opportunity Recruitment Program — An affirmative recruitment program required by the Civil Service Reform Act of 1978 and predicated upon a determination of underrepresentation in various categories of civil service employment.

To be continued . . .

STATUS ON ENGINEER-IN-TRAINING (EIT) EXAM

Engineers who are advised of their having passed the state EIT exam should submit the information, along with the assigned EIT number to the Personnel Office (ATTN: Manpower). This information is used to respond to quarterly reports, and also to update the registration board on the 8th floor.

APPLICATION OF SPECIAL SALARY RATES FOR PROFESSIONAL ENGINEERING SERIES FOR OVERSEAS POSITIONS

There have been some recent cases where employees subject to special rates have been processed for overseas assignments with the understanding that they would remain covered by these special salary rates schedules. Special salary rates for professional engineering series are nationwide rates and do **not** apply to employees in overseas locations, e.g., Europe, Saudi Arabia, Israel.

Let's get rid of 'the girl'

Wouldn't 1980 be
a great year
to take one giant
step forward
for womankind
and get rid of
"the girl"?
Your attorney says,
"If I'm not here
just leave it with
the girl."
The purchasing agent
says, "Drop off your
bid with the girl."
A manager says,
"My girl will get
back to your girl."

What girl?
Do they mean
Miss Rose?
Do they mean
Ms. Torres?
Do they mean
Mrs. McCullough?
Do they mean
Joy Jackson?
"The girl"
is certainly
a woman when she's
out of her teens.
Like you,
she has a name.
Use it.

ANNUAL FEDERAL WOMEN'S PROGRAM SEMINAR

Mark your calendar now and watch for more information in the weeks to come!!

The FY 81 FWP Seminar will be held on 6 and 13 November 1980. Employees (men as well as women), supervisors and managers are encouraged to attend one of the two sessions being presented. The workshop contents are sure to interest and benefit all those who attend. The same workshops will be presented both days. This will allow more people to attend without taking everyone from the office at one time.

As in the past, the Seminar will be conducted at UMSL. Topics and speakers tentatively scheduled are:

Risk Taking and Accepting Responsibilities	----	Alice Bante (Meramec Community College)
Sex Discrimination in Language	----	Kay Snider (Office of Personnel Management)
Values Auction	----	Helene Halpern (MJ Industries)

WATCH FOR MORE INFORMATION! DON'T FORGET! MARK YOUR CALENDAR NOW!

SECURITY

A series of recent thefts within the District Office, of both Government and private property, indicate that we cannot relax our guard for the safeguarding of property. This is due in part to the fact that our building is open to the public and presents a tempting target for theft.

Here are a few suggestions for safeguarding Government as well as your own private property:

The best place to secure items of Government property at the end of a normal working day is a locked supply or file cabinet. A locked desk should be used only as a last resort.

A word about keys. A supply cabinet, filing cabinet, or desk is not very secure if the keys are left where a thief can easily find them. Keys should be maintained in a secure key box, supply or filing cabinet.

Get in the habit of checking your work area before you leave the office at the end of the day to ensure that all small pilferable items of Government property as well as your own private property are secure.

If you are the last one to leave the office, be sure and lock the door.

During the day, don't leave the office unattended if valuable items of Government property are about. This also applies to conference rooms where Government property (calculators, slide projectors, etc.) are in use.

If you receive your Government pay check at work, safeguard it at all times. Don't leave it in your unlocked desk. Don't place your check in an inside coat pocket and leave your coat hanging on a rack; in fact, don't leave coat racks near entrance doors.

If you are personally charged for the responsibility of an item of Government property, make sure you account for it's presence daily. A good example is small hand calculators.

Watch for suspicious persons. If actions indicate they are not in the building on business, call the guard in the lobby at 263-5983. Give location and a full description. Under no circumstances attempt to make an apprehension.

SPOTLIGHT ON THE LIBRARY

SELECTED NEW BOOKS

MICROCOMPUTER INTERFACING

NETWORKING: THE GREAT NEW WAY FOR WOMEN TO GET AHEAD

TOUGH-MINDED MANAGEMENT

CONSERVATION DIRECTORY, 1980

HEAVY METALS IN FISH FROM A RESERVOIR

RECEIVING URBAN AND AGRICULTURAL RUNOFF

DOCUMENTATION, CHRONOLOGY, AND FUTURE PROJECTIONS OF BOTTOMLAND HARDWOOD HABITAT LOSS IN THE LOWER MISSISSIPPI ALLUVIAL PLAIN

PROFESSIONAL ENGINEER INCOME AND SALARY SURVEY, 1979

SURFACE MINE RECLAMATION, MORAIN STATE PARK, PENNSYLVANIA

OHIO RIVER NAVIGATION: PAST, PRESENT, FUTURE

WHO'S WHO IN ENGINEERING

0431D

ACCIDENT SUMMARY

AUGUST 1980

VEHICLE ACCIDENTS FOR AUGUST 1980: One

Total vehicle accidents for CY 1980: Five

An employee parked Government vehicle on shoulder of road while he checked job conditions at job site. While checking levee, he was out of sight of vehicle for approximately 45 minutes. Upon returning, another employee noticed damage to the right side of vehicle. There were no injuries.

Total vehicle accidents for CY 1979: Nine

PERSONAL INJURIES – CONTRACTOR EMPLOYEES – AUGUST 1980: None

Total accidents for CY 1980: Two

Total accidents for CY 1979: Three

PERSONAL INJURIES – GOVERNMENT EMPLOYEES – AUGUST 1980: One

Total accidents for CY 1980: Nine

An employee developed an allergic reaction apparently due to dust laden air in the second floor offices of Service Base Building #3. The reaction consisted of swelling of his face, hands, and genital organs. As the condition worsened overnight, the employee had to go to emergency room at a nearby hospital.

Total accidents for CY 1979: Eight

LAKE FATALITIES FOR AUGUST 1980: Two

Total lake fatalities for CY 1980: Eight
Lake Shelbyville – 3
Carlyle Lake – 4
Rend Lake – 1

Vincent Adao, 25, and a friend, both from Detroit, MI, went swimming in the Gun Creek Picnic Area, Rend Lake. They swam out 100 feet when Mr. Adao complained he did not feel well and began going under. The body was recovered two hours later.

David Combs, 27, and four other persons were fishing at Cox Bridge, Carlyle Lake. At 2230 hours David and three others decided to go swimming. They all swam across the river and back. David decided to swim across again, but only made it part of the way when he went under. The others were unable to save him. Due to darkness the body was not recovered until 0655 hours the following day.

Total lake fatalities for CY 1979: Seven
Carlyle Lake – 2
Lake Shelbyville – 4
Lock and Dam #25 – 1

WAYWARD WORDS

This month's collection of grammatical oddities from the correspondence tray includes the following gems:

"... if he could find a tractor **on** which to operate it on." It seems almost redundant to comment that the second "on" is redundant.

"... requested some advice and council of.." A "council" is a meeting or a body of advisors; the verb indicating the rendering of guidance is "counsel."

"... list will be compiled for hunters **that** are ..." Even animal lovers will generally admit that hunters are people and should be labelled "who", not "that."

"... in a van...which borrowed from ..." This is almost certainly a typographical slip and should have read "... in a van ... which **was** borrowed from..."

"... Name of District personnel who will ..." Personnel is a plural term. It should read "Names..." or a singular term such as "District representative" should be substituted.

HATCH ACT DO'S AND DON'TS

'Tis the season for a reminder of restrictions on political activity placed on Federal employees by the Hatch Act.

Specific "do's" and "don'ts" are outlined in the new edition of FED FACTS 2 which is available through the Personnel Office. FED FACTS is a series of pamphlets produced by the Office of Personnel Management (OPM) on topics of interest to Federal employees.

In general, federal workers may:

- register and vote as they choose in any election.
- express opinions as individuals, privately and publicly, on all political subjects and candidates as long as they don't take an active part in partisan political management or partisan political campaigns.
- wear political badges or buttons or display political stickers on private automobiles, subject to work-related limitations.

Federal workers may not:

- campaign for nomination or election to a national or state office.
- become partisan candidates for nomination or election to public office.
- serve as officers of a political party or candidates in partisan election for public office or political party office.
- solicit, receive, collect, handle, or disburse or account for assessments, contributions, or other funds for a partisan political purpose or in connection with a partisan election.

STRESS PUT ON COURTESY

"While Federal employees generally display courtesy and good manners, it is important for agencies to continually stress the obligation of all employees to do so."

This statement was contained in a memorandum to heads of Federal departments and agencies transmitting a policy statement on the subject by OPM Director, Alan K. Campbell.

The Civil Service Reform Act of 1978 calls for courtesy and good manners in the conduct exhibited by Federal employees.

An amendment introduced by Rep. Elliot H. Levitas (D Ga.) stresses the need for Federal workers to be periodically reminded that courtesy, timeliness, and quality of work service are a part of civility in government and, where appropriate, may be considered integral parts of performance appraisal criteria.

The policy statement defines good manners as an informal commonsense term meaning of standard of behavior among Federal employees that is polite and considerate of others. Courtesy is defined as the practice, day in and day out, of good manners.

The basic statement reads: "It is the policy of the U.S. Government that good manners and courtesy will be required of all employees in all of their dealings with the public, members of Congress, and employees of their own agency and of other agencies."

It further states that agency heads are responsible for making the policy known to all employees, for providing appropriate training, and for reviewing the conduct of employees for courtesy and good manners.

The policy makes clear that Federal employees should generally perform courteously even if treated discourteously by members of the public.

However, employees have the responsibility to refuse to violate the law or regulations or to give special advantage not called for by the law.

In addition, employees should be periodically reminded that under the Civil Service Reform Act, courtesy to the public, timeliness of performance, and quality of work service are integral parts of the criteria for performance appraisal.

In his memorandum, Campbell noted that members of Congress and others repeatedly emphasized the importance of good manners, courtesy, and prompt service by Federal employees during hearings on the Civil Service Reform Act.

Campbell asked department and agency heads to:

- issue a strong statement on the importance of eliminating discourtesy;
- emphasize this policy as part of new employee orientation covering the merit principles and codes of conduct;
- pursue an active program of counseling by management at all levels.

Under the policy, Federal employees are responsible for their own good conduct in their official capacity, including good manners, courtesy, and civility to the public.

In addition, supervisors and managers are responsible for creating and maintaining a positive and productive work environment in which employees are held fully accountable for discourteous service to the public and inappropriate, unprofessional, or irresponsible behavior.

In the OPM policy, Campbell urges the full cooperation of all Federal managers, supervisors, and employees in an area that is crucial to the efficient and effective administration of Government.

TEST YOUR SAFETY IQ

1. Two or more employees are required to work in substations and power plants.
True or False
2. Extension cords can be fastened with staples, hung from nails, or suspended by bare wire.
True or False
3. Fuse cabinets shall be provided with doors which can be locked.
True or False
4. Double insulated tools need to be grounded.
True or False
5. Vertical clearance above walkways shall be not less than ____ feet for circuits carrying 600 volts or less.
a. 4 b. 8 c. 10 d. 12
6. When charging batteries, the vent caps should be kept in place.
True or False
7. Equipment or circuits that are de-energized shall have tags attached at all points where such equipment or circuits can be energized.
True or False
8. Power tools are to be inspected periodically.
True or False
9. Bandsaw blades shall be fully inclosed except at point of operation.
True or False
10. The use of compressed air for blowing dirt from hands is allowable.
True or False

1T, 2F, 3T, 4F, 5 10 feet, 6T, 7T, 8T, 9T, 10F

RACQUETBALL TOURNAMENT

The 7th unofficial Corps of Engineers racquetball tournament will be held on Saturday, 25 October 1980, at the Spaulding Racquetball Club (Concord Club). The tournament will be round-robin and open play will follow. The entire club (14 courts) is reserved for 2 hours (10 p.m. to 12 p.m.). Refreshments are included in the \$7 entrance fee. Racquets and towels are included if needed. Play is limited to the first 28 players to sign up. Players will be split into divisions, depending on individual playing ability (ladies' division, too). For more information, contact Ken Koller (5545) or Gary Jones (5870).

WATCH OUT FOR CREDIT CARD SCAM

The latest scam going on in the United States is the credit card swindle. Here's how it works. You receive a telephone call stating that you have won a prize, but first, some kind of identification is needed.

Perhaps you have a credit card? If so, please read off the name the card is in, the ID number, the bank issuing number, and the expiration date.

Fine, we have the information and you are verified. Your prize will be in the mail.

Actually, what you'll find in the mail are a lot of charge slips for purchases you never made.

The prize you won? A chance to help the credit card company straighten out your account.

Don't give out any personal information to anyone on the phone or in response to any type of mail advertisement.

COUNCIL CORNER

The fall and winter seasons will be here before you know it, so please mark your calendars with these dates and activities. Our annual Arts and Crafts Bazaar will be held 20 and 21 November in Room 1040. Also, the Christmas Dinner Dance will be held on 6 December at "The Cedars" (St. Raymond's Cultural Educational and Social Center, 939 Lebanon Drive). More information on both activities will be provided in the future.

Corps of Engineers T-Shirts are available through your Council members at a cost of \$4.50 each. They are available in children's sizes 2 through 16 and adult sizes Small through Extra-Large. Contact any of the following Council members for information on ordering: Barb Jarman, ext. 5686; Steve Kilgore, ext. 5866; Brenda Fisher, ext. 5503; Gene Degenhardt, ext. 5926; and Rick Kemp, ext. 4108.

We still have plenty of tickets on hand for Silver Dollar City and Six Flags. Silver Dollar City will be open through 26 October and will be holding their fall National Crafts Festival starting 13 September and running through 12 October. They will be closed on Tuesdays starting 2 September and Monday and Tuesday beginning 13 October. We have a fall price of \$7.25 each on the Six Flags tickets. Regular admission price is \$10.25 plus tax.

SHAPE UP IN THE ARMY

What can young men and women expect when they report for Basic Training in today's Army? Seven challenging weeks that will stretch their muscles and minds. Calisthenics, miles of running, and the inevitable marching drills and inspections. Rifle marksmanship and self-defense. It's seven hard weeks successful participants will never forget. When it's over, they'll have new pride in themselves, in the uniform they wear, in the country they serve. They'll have the confidence they need for vital duties that lie ahead. Once they've completed Basic Training, they're ready for anything.

CONDOLENCES

Deepest sympathy is extended to the family of Eddie L. Hauptman who drowned at Thebes, Illinois, on August 7th. A native of Lepanto, Arkansas, Mr. Hauptman was employed as a Fireman/Water Tender on the Dredge POTTER. He had been employed by the Corps for 2 years, having transferred to St. Louis from Memphis in November 1979. He is survived by his parents, his wife Teresa, and a daughter, Jamie Lynn.

HYDAR'S HAPPENINGS

LITTLE KNOWN FACTS

Coffee was a food and a medicine before it was used as a beverage. The Arabs had a monopoly on it. It was cultivated by the Arabs way back in 600 A.D. It was not until 1727 that coffee was smuggled into Brazil. You know the rest.

There are 5,400 languages spoken in the world. Many of these are purely spoken languages and have not been reduced to writing.

The enamel on your teeth is the hardest tissue in the body.

Question of the Month: How many kinds of candy are there? Ask your children or your neighbors' children. Answer next month.

UNOFFICIAL

FOR THE DISTRICT ENGINEER:


CLYDE A. WILKES
Public Affairs Officer