

DEPARTMENT OF THE ARMY  
ST. LOUIS DISTRICT, CORPS OF ENGINEERS  
1222 SPRUCE STREET  
ST. LOUIS, MISSOURI 63103-2833

CELMS-RM  
Regulation  
No. 5-2-17

20 January 1995

Management  
ARMY IDEAS FOR EXCELLENCE PROGRAM

1. Purpose. This regulation establishes policy, assigns responsibilities, and prescribes procedures for administering the St. Louis District, Corps of Engineers, Army Ideas for Excellence Program (AIEP).
2. Applicability. The provisions of this regulation apply to all organizational elements of the St. Louis District.
3. Reference. AR 5-17, The Army Ideas for Excellence Program, 19 October 1990.
4. General. The AIEP is comprised of the former Army Suggestion and Model Installation Programs. The primary purpose of the AIEP is to increase the efficiency of the work place through improvements to, and/or streamlining of, existing policies, practices, and regulatory guidance. The AIEP is a voluntary program which provides civilian and military employees the opportunity, and incentive, to present their ideas to improve existing business processes within the Government.
5. Policy. The AIEP will be administered entirely on the basis of merit. Participation is voluntary and applies to civilian and military personnel assigned to the St. Louis District. Proprietary rights begin when the idea is initially accepted in the AIEP and remain until two years after the date of final action (date of approval of award or written notification of nonadoption). To be accepted in the AIEP, an idea must satisfy the following conditions:
  - a. Submitted in writing on DA Form 1045, Army Ideas for Excellence Program (AIEP) Proposal (see Appendix A for example). If the proposed idea has been put into effect prior to submission, it cannot have been in effect over 90 days.
  - b. Benefit the Army or other US Government activity.
  - c. Present a problem or situation and propose a solution with sufficient rationale to support the requested new procedure.

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6. Responsibilities.

a. District Commander.

- (1) Provide Command-level support and emphasis for the program.
- (2) Encourage expeditious implementation of approved AIEP proposals.
- (3) Approve AIEP proposal cash awards between \$1,000 and \$5,000.
- (4) Forward cash awards in excess of \$5,000 to Lower Mississippi Valley Division Office for approval by higher authority.

b. Deputy Commander.

- (1) Approve nonadoption of an AIEP proposal based on reasons other than the idea is already in use or under consideration (Block 3c, DA Form 2440, Suggestion Evaluation). See Appendix B for example of DA Form 2440.
- (2) Approve the forwarding of an AIEP proposal to higher authority for evaluation.
- (3) Review AIEP proposals with recommended cash awards in excess of \$1000 and verify tangible savings identified prior to forwarding to District Commander for approval.

c. Chiefs of Technical Divisions and Administrative/Advisory Staff Offices.

- (1) Provide support and encouragement for execution of the AIEP.
- (2) Ensure effective, complete, and timely evaluation of AIEP proposals within their area of responsibility.
- (3) Perform necessary actions to expeditiously coordinate AIEP proposals subsequent to adoption or testing.
- (4) Approve adoption of AIEP proposals to be implemented within their area of responsibility. Approve nonadoption of an AIEP proposal based on the idea already being in use or under consideration (Block 3b, DA Form 2440). Recommend nonadoption of an AIEP proposal (Block 3c, DA Form 2440) to the Deputy Commander.

(5) Approve AIEP proposal cash awards up to \$1,000.

d. Resource Management Office.

(1) Provide management and direction of the AIEP.

(2) Advise the Commander, or designated representative, on the development of AIEP policy and conduct of the program.

(3) Appoint the Army Ideas for Excellence Program Coordinator.

e. The Army Ideas for Excellence Program Coordinator.

(1) Process AIEP proposals.

(2) Maintain files on AIEP proposals submitted.

(3) Select and implement promotional efforts for the AIEP.

(4) Evaluate, monitor, and report on AIEP execution.

(5) Provide assistance to the Resource Management Officer and/or the Commander, or designated representative, in resolving problems with the AIEP.

(6) Provide support and coordination to the Technical Divisions and Advisory/Administrative Staff Offices when testing or implementing AIEP proposals.

(7) Coordinate Suggester of the Year awards.

f. Human Resource Office. Process SF 50, Notification of Personnel Action, for cash awards resulting from approved AIEP proposals.

g. Evaluators of AIEP Proposals.

(1) Ensure effective and complete evaluation of AIEP proposals within 21 days of receipt.

(2) Coordinate input from other organizations, as appropriate, for inclusion in the evaluation.

(3) Notify the AIEP Coordinator when additional time is required to complete the evaluation, reason(s) for the delay, and estimated completion date.

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(4) Calculate the benefits/savings for each proposal recommended for adoption and recommend an appropriate award as described in paragraph 7e.

(5) If authority to adopt a proposal or approve a test implementation is at a higher level, recommend adoption, provide evaluation rationale, and indicate which office at the next level of authority has jurisdiction.

(6) Thoroughly document rationale when an AIEP proposal is recommended for nonadoption.

## 7. Procedures.

a. Submission of Proposals. Suggesters will document AIEP proposals on DA Form 1045, Army Ideas for Excellence Program (AIEP) Proposal, and submit to CELMS-RM, ATTN: AIEP Coordinator. See Appendix A for an example. The form must be signed and dated. In the case of a group proposal, all participants must sign, though only one needs to be on the basic submission, with the others attached thereto. If the idea is a duplicate, it is returned to the suggester immediately.

b. Evaluation of Proposals. If the proposal is eligible, the AIEP Coordinator will forward the Suggestion Information (Block 3), along with DA Form 2440, Suggestion Evaluation, to the appropriate office for evaluation. Evaluators should be predisposed to approve rather than disapprove. Because AIEP proposals directly affect the economy and effectiveness of the Army, evaluators must provide timely and thorough responses.

c. Calculation of Benefits/Savings. Savings resulting from implementing an AIEP proposal which can be measured in terms of dollars are considered to be tangible. Savings which cannot be translated into monetary contributions are considered to be intangible. A proposal may have tangible or intangible benefits or a combination of both.

(1) Tangible Savings. Tangible savings may be calculated on the basis of actual or estimated savings at the local level generally for the first full year of use, minus implementation costs. If implementation costs exceed 50 percent of the first year benefits, calculations may be based on an average of net benefits for the first 3-5 years, depending on the reasonable life of the proposal. All tangible dollar and manpower savings are subject to audit and must be verifiable. Tangible savings may include the following:

(a) Dollar savings in terms of manhours. Formula for calculation: Per annum salary divided by 2087 pay hours equals basic hourly rate of pay; basic hourly rate of pay multiplied by percent of Government contributions and leave burden equals cost per manhour saved.

(b) Materials or other specific resources.

(2) Intangible Savings. Intangible benefits are estimated based on judgment of the value of benefits and extent of application of the proposal. The value and extent of use will be clearly stated on the DA Form 2440.

d. Implementation of Proposals. The Technical Division or Administrative/Advisory Staff Office Chief who approves the AIEP proposal must have the authority to implement the idea. Approval indicates that steps will be taken to implement as stated in the evaluation on the date stated. If the stated date cannot be met, a new DA Form 2440 will be prepared to explain the change and forwarded to the AIEP Coordinator, who will then notify the suggester.

e. Payment of Awards.

(1) Cash awards will be granted to civilian and military personnel for approved proposals that result in tangible or intangible benefits, or a combination of both. A cash award will be paid only if:

(a) Tangible benefits are \$250 or more. Calculate awards using the table in Appendix C.

(b) Intangible benefits equate to at least \$250 in tangible benefits. Calculate awards using the table in Appendix D.

(2) If tangible or intangible benefits do not meet the criteria for a cash award, a letter of appreciation will be prepared and signed by the AIEP Coordinator and given to the suggester with a token gift, i.e., seat cushion, coffee mug, etc.

(3) Prior to payment of a cash award, a job responsibility determination will be required from the suggester's immediate supervisor. If the supervisor determines that the proposal falls wholly within the employee's job duties, a certificate of appreciation or commendation will be presented to the suggester in lieu of a cash award. In this case, the suggester could also be nominated for a Special Act Award by his/her supervisor.

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(4) The award check will be mailed by the Central Payroll Office, Omaha District to the same address as the suggester's leave and earnings statement.

(5) All AIEP awards will be paid out of appropriated funds. The award will be paid by the suggester's current employing organization. Exceptions to this policy may be negotiated with the Resource Management Officer, i.e., organization budget insufficient for recommended award, significant benefits will be realized by another office, etc.

(6) In the case of a group submittal, the award will be shared equally by all suggesters unless contributions differ significantly. Should this be the case, the Deputy Commander will make the final determination as to proper distribution after consulting with the managing official most knowledgeable of the relative contributions of each suggester.

(7) If implementation of the proposal is canceled, the suggester will NOT be expected to repay the cash award. If, when completing the evaluation, an evaluator has doubts about the possible implementation of the proposed changes, a monetary award should be tabled until implementation can be guaranteed for the near future.

f. Award Certificate. For each approved award, the AIEP Coordinator will prepare DA Form 2441, Suggestion Award Certificate. The certificate will be signed by the suggester's Division/Staff Office Chief and then forwarded to the suggester's supervisor for presentation. Two copies will be forwarded to the Human Resources Office for placement in the employee's Official Personnel File and generation of a SF 50. The SF 50 will be forwarded to the Central Payroll Office, Omaha District. A DA Form 2443, Commendation Certificate, will also be prepared by the AIEP Coordinator and signed by the District Commander when the award amount exceeds \$100. The certificate will be presented to the employee by his/her supervisor.

g. Request for Reconsideration. A suggester may request reconsideration of an evaluation within 60 days of the final disposition notification. In support of the request, the suggester must:

(1) Provide evidence that the evaluator misinterpreted, overlooked, or was vague about major aspects of the proposal.

(2) Point out errors of fact or logic in the evaluation.

(3) Provide additional, or new, information to clarify significant issues or questions.

8. Promotion and Publicity. The AIEP Coordinator will select materials and use suitable techniques of publicity and promotion to encourage participation in the AIEP. Items of nominal value will be used to promote the AIEP in accordance with applicable Army Regulations.

9. Reporting Requirements.

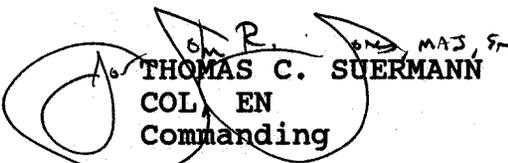
a. The AIEP Coordinator will forward a quarterly statistical report, through the Deputy Commander, to the Vicksburg District (the Lower Mississippi Valley Division AIEP Coordinator) within 30 days after the end of the quarter.

b. The AIEP Coordinator will forward an annual report, through the Deputy Commander, to the Lower Mississippi Valley Division AIEP Coordinator, using DA Form 5912-R, by the end of the third week in October. Data will be incorporated into the Division's annual report to HQUSACE.

10. Value Engineering Program. The coordination and evaluation of in-house Value Engineering (VE) proposals are made by the District's Value Engineering Officer and are accepted as the basis for cash awards under the AIEP. Such evaluations must meet the AIEP standards for quality and content. In cases where the VE study will require more than 30 days to complete, the AIEP proposal will be put on hold, and the suggester advised. After the study and evaluation are completed, the proposal will be processed under the above AIEP procedures. The suggester will maintain proprietary rights to the suggestion for two years from the date of final action. This procedure allows the VE task force the necessary time to conduct a thorough study and the VE to assess and evaluate the proposal without undue stress of time constraints.

APPENDIXES:

Appendix A  
Appendix B  
Appendix C  
Appendix D

  
THOMAS C. SUERMANN  
COL, EN  
Commanding

DISTRIBUTION:

BF                      CELMV-IM-O (2)  
CELMS-RM              CELMS-IM-P (2)  
CELMK-RM-M            AH

APPENDIX A

**ARMY IDEAS FOR EXCELLENCE PROGRAM (AIEP) PROPOSAL**

For use of this form, see AR 5-17, the proponent agency is OCSA

(See Privacy Act Statement and Instructions on Reverse. DO NOT FORWARD TOP PORTION TO EVALUATOR.)

**1. Suggester Information**

a. NAME OF SUGGESTER (Last, First, MI) DOE, JANE P.	b. SSN 123-45-6789	c. GRADE GS-05
d. POSITION Clerk	e. TITLE	
f. INSTALLATION OR ACTIVITY (Complete office address) U.S. Army Corps of Engineers St. Louis District CELMS-RM		g. OFFICE TELEPHONE (AV and Commercial) 331-8072
h. HOME ADDRESS (If you prefer to have communications on the suggestion sent to that address)  Enter office address or home address, whichever you prefer	i. SUGGESTER'S STATUS <input checked="" type="checkbox"/> Direct Hire Civilian <input type="checkbox"/> Active Military <input type="checkbox"/> Indirect-Hire Local National <input type="checkbox"/> Other (Specify)	

**2. I, the suggester, acknowledge the following:**

The acceptance by me of a cash award or other form of recognition for this suggestion shall constitute an agreement that the use of the suggestion by the United States shall not form the basis of a further claim of any nature upon the United States by me, my heirs, or assigns.

a. SIGNATURE OF SUGGESTER <i>Jane P. Doe</i>
b. DATE 12/20/94

**3. Suggestion Information**

a. SUBJECT OF SUGGESTION Elimination of Envelopes for Suggestion Mailings	b. PRESCRIBING DIRECTIVE AND DATE (If applicable)	c. SUGGESTION NO. CELS-950000
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**d. DESCRIBE CURRENT PROCEDURE (If more space is needed, continue on a separate sheet.)**

The Army Ideas for Excellence Program (AIEP) Office distributes status letters to suggesters in individual envelopes.

**e. DESCRIBE PROPOSED PROCEDURE**

I suggest that the AIEP Office eliminate the use of envelopes for these mailings. The status letter could be folded, stapled, and addressed to the suggester in a single operation. It is estimated that the AIEP clerical employee spends 3 hours each week processing status letters and uses 2 boxes of envelopes each month. Adoption of this suggestion should save approximately 1 1/2 hours each week and the cost of the envelopes.

**f. BENEFITS IF ADOPTED**

Approx. 24 boxes of envelopes per yr at \$3.00 per box	=	\$ 72.00
Approx. cost of 156 hours for Student Aid (\$4.25 x 42% = \$6.04)	=	942.24
Approx. cost of current procedure for 12 months	=	1,014.24
Approx. cost of 78 hrs for Student Aid (proposed procedure)	=	471.12
<b>Total annual savings</b>	=	<b>543.12</b>

**4. Program Coordinator Acknowledgment**

Thank you for your suggestion. It has been assigned a number (shown in block 5c above). Your suggestion will be given careful consideration and you will be kept advised as to action taken.	a. SIGNATURE AIEP COORDINATOR SIGNS	b. DATE 12/21/94
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**SUGGESTION EVALUATION**

For use of this form, see AR 672-20; the proponent agency is the Office of the Deputy Chief of Staff for Personnel.

**TO:** (Include ZIP Code)

CELMS-RM  
ATTN: AIEP Coordinator

**FROM:** (Include ZIP Code)

CELMS-RM

**1. SUGGESTION TITLE**

Elimination of Envelopes for Suggestion Mailings

**2. SUGGESTION NUMBER**

CELS-950000

**3.**

**ACTION TAKEN OR RECOMMENDED**

**a. APPROVED FOR ADOPTION**  **TOTALLY**  **PARTIALLY OR WITH MODIFICATION** (Explain in Item 4.)

**X** **DATE SUGGESTION WAS OR WILL BE PUT INTO EFFECT:** 1 Feb 95  **ALSO RECOMMEND CONSIDERATION FOR WIDER APPLICATION AS INDICATED IN ITEM 4.**

**b. ALREADY IN USE OR UNDER CONSIDERATION** (Explain in Item 4, indicating whether this suggestion contributed to the action in any way.)

**c. NOT APPROVED FOR ADOPTION FOR REASONS SHOWN IN ITEM 4.**

**d. RECOMMEND ADOPTION, BUT APPROVAL NOT WITHIN JURISDICTION OF THIS OFFICE.** (Explain in Item 4.)

**e. OTHER** (Specify in Item 4.)

**4. REASONS FOR ACTION TAKEN OR RECOMMENDED.** Include a statement as to how the suggestion was or will be implemented if it is adopted. (If more space is needed, continue on reverse.)

The suggester recommends that the AIEP Office eliminate using envelopes to mail status letters. Instead, suggester recommends folding, stapling, and addressing notices on outside of the correspondence.

Since status letters do not contain Privacy Act data, suggester's recommendation is appropriate and can easily be accomplished. In addition to saving the cost of envelopes, this method also reduces the amount of time required to prepare the status letters for mailing by approximately one-half. Beginning 1 Feb 95, the suggested method will be implemented for use on all correspondence actions that are single-paged formats which do not include Privacy Act data.

Implementation will result in a decrease in both supply costs and clerical time involved in processing status/notification letters for distribution. Recommended award amount is \$54 based on projected tangible cost savings shown below.

**5. BENEFITS** (Complete for all suggestions adopted or recommended for adoption.)

**a.**  **TANGIBLE** (Show actual or estimated dollar savings, including the cost of conversion and first year savings.)

(1) FACTORS	LABOR			MATERIEL			TOTAL COST OF LABOR AND MATERIEL
	MANHOURS INVOLVED	COST PER MANHOUR	TOTAL COST	NUMBER OF UNITS	COST PER UNIT	TOTAL COST	
FORMER METHOD	156	6.04	942.24	24	3.00	72.00	1014.24
NEW METHOD	78	6.04	471.12	-	-	-	471.12
<b>TOTAL DOLLAR BENEFITS</b>							<b>543.12</b>

**(2) COST OF CONVERTING TO NEW METHOD:**

LABOR \$ \_\_\_\_\_

MATERIEL \$ \_\_\_\_\_ N/A

TOTAL \$ \_\_\_\_\_  ACTUAL  ESTIMATED

**(3) TOTAL FIRST YEAR NET DOLLAR BENEFITS** (Labor and materiel savings less cost of conversion.)

\$ 543.12 - \$ 0 = \$ 543.12

**b.**  **INTANGIBLE** (Describe effect on operations, health, safety, welfare, or morale; and number of people and specific organizations affected. Based on criteria in paragraph 2-8, AR 672-20, indicate the value of the benefit and the extent of application.)

**(1) VALUE OF BENEFIT IS:**

MODERATE  SUBSTANTIAL

HIGH  EXCEPTIONAL

**(2) EXTENT OF APPLICATION:**

LIMITED  EXTENDED

BROAD  GENERAL

**(3) EXPLAIN THE FACTORS SELECTED IN (1) AND (2). INDICATE AMOUNT OF AWARD RECOMMENDED FOR INTANGIBLE BENEFITS.**

**6. DATE**  
EVALUATOR SHOULD DATE

**7. NAME, TITLE & TELEPHONE EXTENSION OF EVALUATOR**  
EVALUATOR NAME, TITLE, TELEPHONE, AND SIGNATURE

**8. SIGNATURE & TITLE OF RESPONSIBLE OFFICIAL**  
CHIEF, DIVISION, ADMINISTRATIVE/ADVISORY STAFF OFFICE (NAME, TITLE, SIGNATURE)

APPENDIX C

CONTRIBUTIONS WITH TANGIBLE BENEFITS

Estimated First-Year Benefits to Government	Amount of Award
Up to \$10,000 .....	10 percent of benefits
\$10,001-\$100,000 .....	\$1,000 for the first \$10,000, plus 3 percent of benefits over \$10,000
\$100,001 or more .....	\$3,700 for the first \$100,000 plus 0.5 percent of benefits over \$100,000

**Quick Guide for Calculating Awards Based on Tangible Benefits**

Benefits	Award	Benefits	Award	Benefits	Award	Benefits	Award	Benefits	Award
Up to \$10,000	10%	50,000	2,200	90,000	3,400	170,000	4,050	1,800,000	12,200
11,000	1,030	51,000	2,230	91,000	3,430	175,000	4,075	1,900,000	12,700
12,000	1,069	52,000	2,260	92,000	3,460	180,000	4,100	2,000,000	13,200
13,000	1,090	53,000	2,290	93,000	3,490	185,000	4,125	2,100,000	13,700
14,000	1,120	54,000	2,320	94,000	3,520	190,000	4,150	2,200,000	14,200
15,000	1,150	55,000	2,350	95,000	3,550	195,000	4,175	2,300,000	14,700
16,000	1,180	56,000	2,380	96,000	3,580	200,000	4,200	2,400,000	15,200
17,000	1,210	57,000	2,410	97,000	3,610	225,000	4,325	2,500,000	15,700
18,000	1,240	58,000	2,440	98,000	3,640	250,000	4,450	2,600,000	16,200
19,000	1,270	59,000	2,470	99,000	3,670	275,000	4,575	2,700,000	16,700
20,000	1,300	60,000	2,500	100,000	3,700	300,000	4,700	2,800,000	17,200
21,000	1,330	61,000	2,503	101,000	3,705	325,000	4,825	2,900,000	17,700
22,000	1,360	62,000	2,560	102,000	3,710	350,000	4,950	3,000,000	18,200
23,000	1,390	63,000	2,590	103,000	3,715	375,000	5,075	3,100,000	18,700
24,000	1,420	64,000	2,620	104,000	3,720	400,000	5,200	3,200,000	19,200
25,000	1,450	65,000	2,650	105,000	3,725	425,000	5,325	3,300,000	19,700
26,000	1,480	66,000	2,680	106,000	3,730	450,000	5,450	3,400,000	20,200
27,000	1,510	67,000	2,710	107,000	3,735	475,000	5,575	3,500,000	20,700
28,000	1,540	68,000	2,740	108,000	3,740	500,000	5,700	3,600,000	21,200
29,000	1,570	69,000	2,770	109,000	3,745	550,000	5,950	3,700,000	21,700
30,000	1,600	70,000	2,800	110,000	3,750	600,000	6,200	3,800,000	22,200
31,000	1,630	71,000	2,830	110,000	3,755	650,000	6,450	3,900,000	22,700
32,000	1,660	72,000	2,860	112,000	3,760	700,000	6,700	4,000,000	23,200
33,000	1,690	73,000	2,890	113,000	3,765	750,000	6,950	4,100,000	23,700
34,000	1,720	74,000	2,920	114,000	3,770	800,000	7,200	4,200,000	24,200
35,000	1,750	75,000	2,905	115,000	3,775	850,000	7,450	4,300,000	24,700
36,000	1,780	76,000	2,980	116,000	3,780	900,000	7,700	4,360,000	25,000 <sup>2</sup>
37,000	1,810	77,000	3,010	117,000	3,785	950,000	7,950		
38,000	1,840	78,000	3,040	118,000	3,790	1,000,000	8,200		
39,000	1,870	79,000	3,070	119,000	3,795	1,050,000	8,450		
40,000	1,900	80,000	3,100	120,000	3,800	1,100,000	8,700		
41,000	1,930	81,000	3,130	125,000	3,825	1,150,000	8,950		
42,000	1,960	82,000	3,160	130,000	3,850	1,200,000	9,200		
43,000	1,990	83,000	3,190	135,000	3,875	1,250,000	9,450		
44,000	2,020	84,000	3,220	140,000	3,900	1,300,000	9,700		
45,000	2,050	85,000	3,250	145,000	3,925	1,350,000	9,950		
46,000	2,080	86,000	3,280	150,000	3,950	1,400,000 <sup>1</sup>	10,200		
47,000	2,110	87,000	3,310	155,000	3,975	1,500,000	10,700		
48,000	2,140	88,000	3,340	160,000	4,000	1,600,000	11,200		
49,000	2,170	88,000	3,370	165,000	4,025	1,700,000	11,700		

Notes:

1. Awards over \$10,000 require the approval of the Office of Personnel Management.
2. Maximum award authorized by the Office of Personnel Management. A presidential Award of up to \$10,000 may be paid in addition to the \$25,000.

SCALE OF AWARDS BASED ON INTANGIBLE BENEFITS

Value of Benefit	Extent of Application			
	Limited	Extended	Broad	General
	Affects functions, mission, or personnel of one office, facility, installation, or an organizational element of a headquarters.  Affects a small area of science or technology.	Affects functions, mission, or personnel of several offices, facilities, or installations.  Affects an important area of science or technology.	Affects functions, mission, or personnel of an entire regional area of command. May be applicable to all of an independent agency or a large bureau.  Affects a broad area of science or technology.	Affects functions, mission, or personnel of several regional areas or commands, or an entire department or large independent agency, or is in the public interest throughout the Nation or beyond.
<b>MODERATE VALUE</b> -Change or modification of an operating principle or procedure which has moderate value sufficient to meet the minimum standard for a cash award; an improvement of rather limited value of a product, activity, program or service to the public.	\$25-100 (compare w/\$250-1,000 tangible benefits)	\$100-250 (compare w/\$250-500 tangible benefits)	\$250-500 (compare w/\$500-1,000 tangible benefits)	\$500-1,000 (compare w/\$1,000-2,500 tangible benefits)
<b>SUBSTANTIAL VALUE</b> -Substantial change or modification of an operating principle or procedure; an important improvement to the value of a product, activity, program, or service to the public.	\$100-250 (compare w/\$1,000-2,500 tangible benefits)	\$250-500 (compare w/\$2,500-5,000 tangible benefits)	\$500-1,000 (compare w/\$5,000-10,000 tangible benefits)	\$1,000-2,500 (compare w/\$10,000-60,000 tangible benefits)
<b>HIGH VALUE</b> -Complete revision of a basic principle or procedure; a highly significant improvement to the value of a product, major activity, or program, or service to the public.	\$250-500 (compare w/\$500-1,000 tangible benefits)	\$500-1,000 (compare w/\$5,000-10,000 tangible benefits)	\$1,000-2,500 (compare w/\$10,000-60,000 tangible benefits)	\$2,500-5,000 (compare w/\$60,000-260,000 tangible benefits)
<b>EXCEPTIONAL VALUE</b> -Initiation of a new principle or major procedure; a superior improvement to the quality of a critical product, activity, program, or service to the public.	\$500-1,000 (compare w/\$1,000-2,500 tangible benefits)	\$1,000-2,500 (compare w/\$5,000-10,000 tangible benefits)	\$2,500-5,000 (compare w/\$60,000-260,000 tangible benefits)	\$5,000-10,000 (compare w/\$360,000-1,360,000 tangible benefits)

Legend:

- Limited - District, Division
- Extended - USACE
- Broad - Army
- General - DOD or wider