

DR 500-1-5

DEPARTMENT OF THE ARMY
ST. LOUIS DISTRICT, CORPS OF ENGINEERS
210 TUCKER BLVD., NORTH
ST. LOUIS, MISSOURI 63101-1986

LMSOD-E

Regulation
No. 500-1-5

1 April 1986

PROCESSING PL 84-99 REQUESTS
FOR ELIGIBILITY AND LETTER REPORTS

1. PURPOSE. To prescribe policies and procedures governing the processing of PL 84-99 requests for eligibility and preparation of letter reports for rehabilitation work under PL 84-99 (ER 500-1-1).
2. SCOPE. The provisions of this Regulation apply to LMSOD, LMSOD-E (overseer), LMSPA, LMSED, LMSED-D, LMSED-DG, LMSPD, LMSPD-A, LMSPD-E, LMSDC, LMSDC-F, LMSDC-B, LMSRE, LMSRE-A, LMSSD, LMSSD-P, LMSSD-C, LMSCD, LMSCD-C, LMSCD-Q (FOA's), and the Area Engineers assigned to the Flood Emergency Organization.
3. REFERENCE:
 - a. ER 11-1-320, Civil Works Activities, FCCE.
 - b. ER 500-1-1, Natural Disaster Procedures.
 - c. DR 500-1-1, Natural Disaster Response.
 - d. CFR, Title 33, Chapter II, CE, Part 203.
4. POLICIES.
 - a. The Executive Office will receive all initial requests for PL 84-99 assistance and then forward them through LMSOD to LMSOD-E.
 - b. Priority for PL 84-99 requests for assistance will be established when the EOC is activated. Division Branch Chiefs are responsible for fully supporting the requirements of the EOC and LMSOD-E. Upon activation and during Post Disaster Operations, especially when river levels fall below flood stage and ground conditions become more favorable, qualified personnel will be released from their normal duties and utilized for obtaining damage documentation.

This Regulation supersedes DR 500-1-5, 1 April 1985.

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1 April 86

c. The Commander shall delegate to the Deputy Commander or the Executive Assistant the responsibility to establish the degree of priority assigned during a flood event in support of emergency operations concerning Post Disaster recovery work.

5. PROCEDURES.

a. LMSOD-E will inform LMSPA of the beginning and ending dates for SLD to receive PL 84-99 requests for assistance. LMSPA will notify local interests via regular press releases or other available means of these dates.

b. When LMSOD-E receives the request for assistance they will date and log-in the request.

c. Within twenty working days, from receipt of request, LMSOD-E, the Area Engineer or his representative, a representative of LMSED-DG and LMSPD-F will perform an on-site visit of the area and collect all the available pertinent data including photos of the damage. The Area Engineer shall be responsible for notifying LMSOD-E when weather and ground conditions will permit entry to obtain damage data.

d. When returning to the office, the Area Engineer will prepare a trip report and furnish it to LMSOD-E. LMSOD-E will schedule a meeting and participate with members from LMSED-DG, LMSPD-F and the Area Engineer or his representative to discuss the request and to determine eligibility, in accordance with ER 500-1-1. This meeting will be within five working days after the on-site visitation.

e. If a determination is made that the request is ineligible, LMSPD-F will initiate a Letter of Regret for the Chief's, Operations Division, signature (on controversial matters for the Commander's signature). If it is determined that the request is eligible for repair, LMSOD-E will forward, within three working days, all available data to LMSED-DG and LMSPD-F.

f. Upon forwarding the data to LMSED-DG, local interests will be notified by LMSPD-F of their potential eligibility.

g. Letter Reports will be prepared in an expeditious manner under the direction of LMSOD-E, LMSPD-F and LMSED-DG, IAW the requirements of ER 500-1-1. LMSPD-A will prepare an Environmental Assessment prior to letter report approval. Letter reports shall be completed and submitted to LMVCO-E within thirty (30) working days after the eligibility determination has been made.

h. When LMSOD-E receives written letter report approval and work allowance from DAEN-CWO-E, LMSED-DG will be notified and will be requested to initiate plans and specifications (P/S) on the approved letter report.

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i. When P/S are complete, LMSED-DG shall initiate DA Form 3953 and attach it with a special cover identified as "PL 84-99, Please Expedite."

j. DA Form 3953's will carry a high priority by LMSDC and LMSSD offices to insure a timely schedule for Information For Bid.

k. LMSOD-E, with the support of the various Division/Offices, Branches and Sections involved, will prepare a monthly status schedule indicating the progress of PL 84-99 requests. Status reports may be more frequent, if requested.

l. A letter report and flood damage repairs flow chart (Flow Chart) indicates steps and time limits involved in preparing and submitting a letter report.

Encl
Flow Chart


DANIEL M. WILSON
COL, CE
Commanding

DISTRIBUTION:

LMSDE	LMSED-DG	LMSRE-A
LMSDD	LMSDC-F	LMSRO-C (Neidinger)
LMSDX	LMSDC-B	LMSCD-C (Chrismore)
LMSPA	LMSPD-A	LMSOD-RS (Skinner)
LMSDC	LMSPD-E	LMSPD-F (Hahn)
LMSOD	LMSSD-P	LMSPD-M (Corbin)
LMSED	LMSSD-C	LMSPO-L (Busch)
LMSCD	LMSCD-Q	LMSPO-U (Grojean)
LMSPD	LMSCD-C	LMSRO-F (Wiseman)
LMSRE	LMSOD-E	
LMSSD		
LMSAS-M (2)		
LMVAS-R (2)		
AH (1)		

DR 500-1-5
CHANGE 1

DEPARTMENT OF THE ARMY
ST. LOUIS DISTRICT, CORPS OF ENGINEERS
210 TUCKER BOULEVARD, NORTH
ST. LOUIS, MISSOURI 63101-1986

LMSOD-E

Regulation
No. 500-1-5

15 June 1987

Emergency Management
NATURAL DISASTER RESPONSE PLANS

DR 500-1-5, 1 April 1986, is changed as follows:

1. Remove old pages and insert new pages as indicated below. New or changed material is indicated by an asterisk in the margin of the page at the beginning and end of the change.

Remove pages
DR 500-1-5

1, 2 and 3

Insert pages
DR 500-1-5

1, 2 and 3

2. File this change in front of the publication for reference purposes.


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DISTRIBUTION:
Special
LMVIM-SR (2)
LMSIM-SL (2)
AH (1)

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LMSRE LMSOD-E
LMSCT
LMSIM-M (2)
LMVIM-R (2)
AH (1)

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